



**STATEMENT OF WORK
FOR
GRANITE FLOORING VARNISHING SERVICES
08/30/12**

1.0 INTRODUCTION

The U.S. American Embassy in Moscow requests a cost quote to provide granite flooring varnishing services in the Embassy East wing hallways.

2.0 GENERAL REQUIREMENTS

Contractor shall provide sufficient manpower, equipment and material procurement to complete this project.

The Contractor(s) shall visit the site at a time designated by the Contracting Officer Representative (COR) and inspect the existing area of work in order to understand the existing conditions.

3.0 WORK REQUIREMENTS

Contractor shall restore 822 SQM of grey color granite surfaces in the Ambassadors hallway (376 SQM); NOB west entrance lobby and ramp (78 SQM); NOB Winter garden (133 SQM); NOB first floor elevator lobby (175 SQM) and NOB second floor elevator lobby (60 SQM).

The work shall include surface preparation (old seal removal) and application of two coats of new varnish (Platinum 25 seal or similar quality product).

When completed the floor and steps shall have a smooth slip-resistant surface and uniform " appearance with no blemishes and visible scratches.

Some work areas may have old stains, scratches or other defects which could not be removed /restored during the varnishing process. The contractor shall negotiate defected areas restoration with a COR before work is started and then follow the COR's instruction.

4.0 U.S. GOVERNMENT PROVIDED MATERIALS

Basic electricity service for hand tools/equipment and a water source will be provided by the Embassy.

5.0 CONTRACTOR PROVIDED MATERIALS

All tools, and materials shall be provided by the contractor and must meet industry standards for quality and safety. All items coming into the embassy compound are subject to search by Embassy security guards.

6.0. PROTECTION OF WORK SPACE

Trash removal and cleanup is the responsibility of the contractor. Workers shall keep the

immediate work area neat and reasonably clean. All construction debris, used construction materials, etc. shall be cleaned up at the end of each day.

9.0 SECURITY CLEARANCES

All workers are subject to a background check, and must be approved/cleared by the Embassy security officer prior to entering any property owned or leased by the U. S. Government. Standard security procedures already in place must be followed for access by contract workers. The Embassy shall supply any cleared escorts should they be required.

END OF STATEMENT OF WORK